

ASSAM RAJIV GANDHI UNIVERSITY OF COOPERATIVE MANAGEMENT

(A State University of Govt. of Assam)

BASIC TINIALI, GODADHAR NAGAR, JOYSAGAR, SIVASAGAR

ASSAM-785665

E-Mail: info.argucom@gmail.com

Website: <https://argucom.ac.in>



NOTICE INVITING QUOTATION

Quotation Notification: No./Rucm/Admn/Annual Report/53/2022/20-25

Date: 09/01/2024

Name of the Work: **1. Annual Report Book Printing**

Last Date for submission of Quotation: **18/01/2024**

Time for completion of Supply after release of Purchase Order: **10 days**

Address for submission of Quotation: Purchase Officer

Assam Rajiv Gandhi University
Of Cooperative Management
Basic Tiniali, Godadhar, Joysagar,
Sivasagar-785655, Assam

Kind Attention: Dr. Ranjan Sarmah, SIT, ARGUCOM, Sivasagar
Mob: 9435156782

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2/1/24



Assam Rajiv Gandhi University of Cooperative Management

(A Govt. of Assam University)

Recognised by UGC and member of Association of Indian Universities

Basic Tiniali, Gadadhar Nagar, Joysagar, Sivasagar

Email: info.argucom@gmail.com



Quotation Notification: No./Rucm/Admn/ Annual Report/53/2022/20-25

Date: 09/01/2024

Notice Inviting Quotation (NIQ)

The Assam Rajiv Gandhi University of Cooperative Management (ARGUCOM), Sivasagar invites sealed quotations as per the specification given in this NIQ for the following items subject to the terms and conditions, from the printing press or registered firm so as to reach on or before scheduled date and time. The quotations in the firm's Business letter head should be address to the "Registrar, ARGUCOM, Sivasagar". The envelope shall be superscribed with the Quotation Notification Number and the name of the Goods for which quotation is submitted.

Name of Goods: **1. Annual Report Book Printing**

1. Time for completion of Work after release of Purchase Order: **10 days**
2. Last Date for submission of Quotation: **18/01/2024 before 1:30 PM**
3. Bid opening Date : **18/01/2024 at 2.30 PM**

Address for submission of Quotation: Registrar (Admin)

Assam Rajiv Gandhi University
Of Cooperative Management
Basic Tiniali, Godadhar, Joysagar,
Sivasagar-785655, Assam

Note: Institute shall not be responsible for any postal delay about non-receipt/ non-delivery of the bids or due to wrong address.

(Registrar (Admin))
ARGUCOM, Sivasagar

Terms and Conditions

1. The rates should be quoted for preferably FOR destination from supply.
2. The bidder shall indicate the excise duty exemption for the goods if applicable.
3. The rate quoted should be on unit basis. Taxes and other charges should be quoted separately, considering exemption if any.
4. **The bidder should furnish PAN card, Trade license, GST registration certificate along with the quotation.**
5. **Payment:** No advance payment will be made. Payment will be made only after the supply of the item in good and satisfactory condition and receipt of bill from the supplier.
6. ARGUCOM reserves the right to reject any or all the tender without assigning any reason whatsoever.
7. In case of dispute, the matter will be subject to Sivasagar Jurisdiction only.

(Signature with seal of Bidder)

[Handwritten Signature]
9/11/24

Schedule of Requirements, Specifications and allied Details

Name of the Work : Annual Report Book Printing

Brief Specification of the Items : Attached

Quantity : As per mentioned (The quantity may vary)

Any other details/ requirement : N/A

Warranty/ Subscription Period required : N/A

Delivery Schedule expected after placement of Purchase order: 10 days

for loan
9/1/24

Technical Specifications

Sl. No.	Item Name	Description	Quantity
1.	Printing of Book on account of Annual Report of ARGUCOM	Total Page: 56 Page Size: A4 Cover Pages: 170 GSM Cover with Lamination Inner Pages: 130 GSM Multi Coloured Language: English	50 Nos.

for loan
9/11/24

Price Schedule (To be Written in Bidders Letter Head Only)

Sl. No.	Item Name	Description	Rate per Unit (in INR)	Quantity	Total Amount (in INR)
1.	Printing of Book on account of Annual Report of ARGUCOM			50nos.	

- The rate should be valid for 1 year

1. Name & Address of the firm for placing purchase order:

2. Signature of the Bidder:

3. Name and Designation:

Place:

Date:

Seal of the Bidder's Firm

Ambarish
9/11/24